

Student Financial Support guidance 2022-23 for students aged 16-18

Bursary	To be eligible you must....	You could get....
	<p>Standard requirements:</p> <ul style="list-style-type: none"> • Be a home student • Have a Net annual household income of £25,000 or less • Provide evidence of household income or benefit and your financial independence (where necessary) 	
Travel bursary	<ul style="list-style-type: none"> • Be attending the nearest college offering the course to meet your learning aim. • Live more than 3 miles walking distance from college (using Google maps). • Receive an income based benefit or have a net income £25,000 or less. • Apply by 5 August 2022 to ensure your pass is available at the start of term. <p>N.B. Bursary funds support travel to the nearest campus offering the course and does not support journeys over 38 miles.</p>	<ul style="list-style-type: none"> • Support provided will be by the most cost - effective method, which will either be a travel pass or travel expenses paid into your bank account. If we do not have a purchasing agreement with your travel company you will be awarded travel expenses. • Where travel expenses are awarded receipts are required for every journey - every half term. Further payments will not be made unless the receipts for the previous half term have been provided • 23p per mile will be paid for fuel in exceptional circumstances. • Travel expenses are paid fortnightly, term time in advance. • If you use SEN transport provided by the County Council when you provide a copy of the Local Authorities invoice we will award expenses towards your contribution. SEN transport invoices need to be provided by the end of November 2022. • Bursary funds do not support the cost of taxis.
Course costs (including work/ industry placement)	<p>Submit a course costs form detailing the items and costs you need support with and attach receipts for the essential items that you bought.</p> <p>You may submit course costs forms throughout the year without completing another bursary form.</p> <p>N.B funds are limited and cannot be guaranteed</p>	<p>Essential equipment, materials and PPE needed for your course are provided, so bursary funds do not support these costs. Students are free to purchase their own items for the course at their own cost.</p> <p>A contribution towards:</p> <ul style="list-style-type: none"> • essential books, essential protective clothing, and standard specialist footwear – such as steel toe cap boots, football boots, horse riding footwear • essential field trips up to a maximum of £180 • UCAS fee, university open events / interviews, exam resits • work / industry placement costs including travel, meal credits if eligible <p>Bursary funds do not support:</p> <ul style="list-style-type: none"> • equipment and materials that can be borrowed from college • laptops or any other IT equipment. Laptops can be borrowed from Faculty or are available to use in our Learning Environments • any equipment or books purchased with bursary funds must be returned at the end of the study programme • extra-curricular activities or counselling <p>You will be reimbursed for the items when we receive the receipts for the items you have purchased. Funds are not awarded up front.</p> <p>Faculty may be able to buy the items you need that cannot be borrowed, if this is arranged bursary funds will be paid to faculty.</p> <p>When you complete or withdraw from your course all equipment and books purchased using bursary funds must be returned. Any equipment not returned will be charged.</p>

<p>Meal credits</p>	<p>Be aged 16-18 on 31 August 2022 or continuing on a study programme you began aged 16-18 or have an EHCP plan and receive one of the following benefits:</p> <ul style="list-style-type: none"> Income Support income-based Jobseekers Allowance income-related Employment and Support Allowance (ESA) support under part VI of the Immigration and Asylum Act 1999 the guarantee element of State Pension Credit Child Tax Credit (provided you are not entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs (HMRC)) Working Tax Credit run-on – paid for 4 weeks after someone stops qualifying for Working Tax Credit Universal Credit with net earnings not exceeding the equivalent of £7,400 pa (after tax and not including any benefits you get) <p>If you received free meals last year and we can confirm the award you will continue to be eligible for free meals if you let us know you need them. We may ask you to provide your free meal entitlement letter.</p> <p>Parents who are self-employed and in receipt of Universal Credit will need to provide:</p> <ul style="list-style-type: none"> three months Universal Credit award letters and a copy of their tax return bill a completed self-declaration form <p>N.B. Working Tax Credit is not a qualifying benefit for free meals</p>	<ul style="list-style-type: none"> Provision of a free breakfast or lunch for the days you are in college or expenses when studying off-site e.g. on work experience/ placement. Students based at a campus take up their meal credits through college outlets, payment is made for their meal by presenting their ID card at the checkout. If your course is not based at a campus with a refectory, you may be awarded meal credit expenses and receive a fortnightly term time BACS payment of £3.50/ day to buy a meal. If meal credit expenses are awarded receipts are required for meals bought every half term. Further payments will not be made until receipts are received. If you are not eligible for meal credits under the standard criteria you may be able to access these through Student Support. Please speak to a member of the Student Support Team If you are eligible for Meal Credits and attend a placement you will need to provide details of your placement on a course costs form. 						
<p>Bursaries for young people in defined vulnerable groups</p>	<p>The defined vulnerable groups are students who are:</p> <ul style="list-style-type: none"> in care care leavers receiving Income Support (IS), or Universal Credit (UC) because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner receiving Disability Living Allowance (DLA) or Personal Independence Payments (PIP) in their own right as well as Employment and Support Allowance (ESA) or UC in their own right if you receive UC, you could ask your UC Work Coach for help providing evidence of receiving benefits <p>If you are in receipt of Disability Living Allowance (or Personal Independence Payments) and Employment Support Allowance or Universal Credit, your parents can no longer receive certain household/family benefits, such as Child Benefit.</p>	<ul style="list-style-type: none"> The bursary provides up to £1,200 financial support that you need to participate. The £1,200 includes support in-kind e.g. a travel pass, meal credits, and essential books, equipment, specialist clothing, field trips, UCAS fees and University open events. If you do not have an actual financial need because your costs have been met or because you have no relevant costs you may not be awarded a bursary for vulnerable groups. If the study programme lasts for less than 30 weeks or if you are on a part-time programme you will be awarded a pro-rata amount. Payments are paid pro-rata from the date the fully completed bursary application was received. If you are awarded payments, they will be made fortnightly unless your attendance is less than 90% during the previous week or if you fail to adhere to the code of conduct. This bursary will support the cost of attending college for additional days to use college IT equipment. It does not provide support to purchase laptops or other IT equipment. 						
<p>Accommodation bursary</p>	<p>Have a household income less than £32,000 and be enrolled on a specialist subject that is not available where you live e.g. land based and furniture course.</p> <p>N.B. The bursary does not support a student to participate in general FE provision that is widely available or to enable them to participate in additional activity, for example, to take part in a specific sport</p>	<p>A contribution paid directly to the landlord towards the costs of accommodation. Awards are based on individual circumstances and the type of accommodation and length of stay required.</p> <p>Support with accommodation for the academic year as follows:</p> <table border="1" data-bbox="841 1413 1536 1585"> <thead> <tr> <th>Gross household income £</th> <th>£ per year</th> </tr> </thead> <tbody> <tr> <td>Up to £25,000</td> <td>Up to £3,458 for five days' residence / week Up to £4,100 for seven days' residence / week (for students aged over 18 years)</td> </tr> <tr> <td>£25,001 - £32,000</td> <td>Up to £1,152</td> </tr> </tbody> </table> <p>Students may be awarded support of up to £400 from their term time accommodation to their campus.</p> <p>N.B. Where students leave part way through the year or are excluded from their accommodation, their accommodation bursary payments will stop on the date they left their course or were excluded.</p>	Gross household income £	£ per year	Up to £25,000	Up to £3,458 for five days' residence / week Up to £4,100 for seven days' residence / week (for students aged over 18 years)	£25,001 - £32,000	Up to £1,152
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<p>Care to Learn - a government scheme</p>	<p>Care to Learn eligibility:</p> <ul style="list-style-type: none"> you are a parent under 20 at the start of your course you're the main carer for your child you live in England your childcare provider qualifies <p>Apply online at https://www.gov.uk/care-to-learn</p> <p>You will need to provide evidence that you receive Child Benefit or a copy of your child's birth certificate to studentfinance@activatelearning.ac.uk</p>	<p>You can get up to:</p> <ul style="list-style-type: none"> £160 per child per week if you live outside London <p>Care to Learn can help with the cost of:</p> <ul style="list-style-type: none"> your childcare, including deposit and registration fees keeping your childcare place over the summer holidays taking your child to their childcare provider 						
<p>How to apply</p>	<p>Complete the Student Financial Support application form and submit it with all the required evidence. Students may find it useful to get help completing the form from an adviser at the Advice Centre. Students will be notified by email (if an email address has been provided), of the outcome within four weeks of receipt of a fully completed application form that includes all the required evidence.</p> <p>Application forms will only be processed if it has been completed and submitted with the required evidence.</p>							