

Financial support guidance 2022-23 for students aged 19+

Bursary	To be eligible you must....	You could get....						
	<p>Standard requirements:</p> <ul style="list-style-type: none"> be a home student have a Net annual household income of £30,000 or less provide evidence of household income or benefit and your financial independence (where necessary) <p>It is your responsibility to tell the Department for Work and Pensions about any financial support that you receive from Activate Learning, as learner support payments may affect your eligibility to some benefits</p> <p>Note: If your course is eligible for an Advanced Learner Loan, you will need to provide confirmation that you have been awarded it when applying for bursary funding.</p>							
Travel bursary	<ul style="list-style-type: none"> Be attending the nearest college offering the course to meet your learning aim Live more than 3 miles walking distance from college (using Google maps) Apply by 5 August 2022 to ensure your pass is available at the start of term Receive an income based benefit or have a net income of £30,000 or less 	<ul style="list-style-type: none"> Help with the cost of travel to and from the nearest Activate Learning Campus offering the course. The support provided will be by the most cost - effective method, which will either be a travel pass or travel expenses paid into your bank account. If we do not have a purchasing agreement with your travel company you will be awarded travel expenses. Where travel expenses are awarded receipts are required for every journey - every half term. Further payments will not be made unless the receipts for the previous half term have been provided. 23p per mile will be paid for fuel in exceptional circumstances. Travel expenses are paid fortnightly, term time in advance. Bursary funds do not support the cost of taxis. 						
Course costs (including work/ industry placement)	<p>The fund is available to learners on a funded course or if you have a letter confirming you have been awarded an Advanced Learner Loan.</p> <ul style="list-style-type: none"> If you receive the Advanced Learner Loan or are eligible for a loan, you are not eligible for funding help towards fees. Learners who are paying their own fees and their course is not eligible for an Advanced Learner Loan may be awarded a maximum contribution of 50% towards their fees. <p>Submit a course costs form detailing the items and costs you need support with and attach receipts for the essential items that you bought.</p> <p>You may submit course costs forms throughout the year without completing another bursary form.</p> <p>Students who are enrolled on ESOL courses who need support with fees or travel for additional courses throughout the year should submit a course costs form each term.</p> <p>N.B funds are limited and cannot be guaranteed.</p>	<p>A contribution towards:</p> <ul style="list-style-type: none"> course-related costs, including course trips, books and equipment (where costs are not included in the funding rate) examination fees accreditation fees, professional membership fees and fees or charges due to external bodies your registration fees UCAS fee, university open events/ interviews. to support learners on a traineeship including the work placement element In exceptional circumstances, we award funds to support with course fees, which will be initially at a value of 50% <p>Bursary funds do not support:</p> <ul style="list-style-type: none"> equipment and materials that can be borrowed from college, is not supported with bursary funds laptops or any other IT equipment. Laptops can be borrowed from faculty or are available to use in our Learning Environments counselling or counselling supervision <p>You will be reimbursed for the items when we receive the receipts for the items you have purchased. Funds are not awarded up front.</p> <p>Faculty may be able to buy the items you need that cannot be borrowed, if this is arranged bursary funds will be paid to faculty.</p>						
Childcare bursary	<p>Meet the standard requirements above plus:</p> <ul style="list-style-type: none"> Use an Ofsted registered childcare provider Provide a copy of your child benefit letter to include the child benefit number Complete a childcare provider form <p>NB Both students and the childcare provider must return our signed Term's and conditions before invoices will be paid.</p>	<p>The amount of funding is discretionary but will normally be for a maximum of £200 per week per child. Funds will be initially allocated for up to two children per household. Funding for any additional children will be subject to availability. Funding is for timetabled classes and it does not support independent study.</p> <p>Bursary funds are paid directly to the childcare provider after we have received their monthly or termly invoice. No bursary funds are paid directly to the student.</p> <p>Online courses - we provide maximum of one days childcare support for part-time courses and three days childcare for full-time courses.</p>						
Accommodation bursary	<ul style="list-style-type: none"> Have a household income less than £32,000 and be enrolled on a specialist subject that is not available where you live e.g. land based and furniture course. <p>N.B. The bursary does not support a student to participate in general FE provision that is widely available or to enable them to participate in additional activity, for example, to take part in a specific sport</p>	<p>A contribution paid directly to the landlord towards the costs of accommodation. Awards are based on individual circumstances and the type of accommodation and length of stay required.</p> <p>Support with accommodation for the academic year as follows:</p> <table border="1"> <thead> <tr> <th>Gross household income £</th> <th>£ per year</th> </tr> </thead> <tbody> <tr> <td>Up to £25,000</td> <td>Up to £3,458 for five days' residence / week Up to £4,100 for seven days' residence / week (for students aged over 18 years)</td> </tr> <tr> <td>£25,001 - £32,000</td> <td>Up to £1,152</td> </tr> </tbody> </table> <p>Students may be awarded support of up to £400 from their term time accommodation to their campus.</p> <p>N.B. Where students leave part way through the year or are excluded from their accommodation, their accommodation bursary payments will stop on the date they left their course or were excluded.</p>	Gross household income £	£ per year	Up to £25,000	Up to £3,458 for five days' residence / week Up to £4,100 for seven days' residence / week (for students aged over 18 years)	£25,001 - £32,000	Up to £1,152
Gross household income £	£ per year							
Up to £25,000	Up to £3,458 for five days' residence / week Up to £4,100 for seven days' residence / week (for students aged over 18 years)							
£25,001 - £32,000	Up to £1,152							
How to apply	<p>Complete the bursary fund application form and submit it with all the required evidence. Students may find it useful to get help completing the form from an adviser at the Advice Centre. Students will be notified of the outcome within four weeks of receipt of a fully completed application form with all the required evidence, by email where an email address has been provided. Application forms will only be processed if it has been completed and submitted with the required evidence.</p>							